

REVISED APPENDIX 3

Proposed new wording for Overview and Scrutiny Procedure Rules – Part 8

- 1.3 Where a Member of the Overview and Scrutiny Board is unable to attend a board meeting a trained substitute may to attend in his or her place provided that the ability to appoint a substitute may only be exercised by Board members on up to two occasions during each municipal year. This rule does not apply to task group meetings.

Proposed new wording for Audit Board Procedure Rules – Part 9

- 6.4 Where a Member of the Audit Board is unable to attend a meeting of the board a trained substitute may to attend in his or her place provided that the ability to appoint a substitute may only be exercised by Audit Board members on up to two occasions during each municipal year.